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I. INTRODUCTION

United Nations documents provide important and extensive information regarding various aspects of international and foreign law. This guide is an introduction to United Nations materials and highlights those materials available at the Goodson Law Library and Perkins/Bostock Library.

II. ORGANIZATION OF THE UNITED NATIONS

Understanding the structure and organization of the United Nations is the first step to using United Nations documents effectively, because most documents are arranged and accessed by organ. The six principal organs of the United Nations are: the General Assembly, the Economic and Social Council, the International Court of Justice, the Secretariat, the Security Council, and the Trusteeship Council.
A. General Assembly (http://www.un.org/ga/)

The General Assembly is the main deliberative and policy-making body of the United Nations. All member countries participate in the General Assembly. Each country has one vote and all votes count equally. The regular session of the General Assembly begins in September of each year and usually continues through mid-December. Special or Emergency Special Sessions may be called throughout the year. The General Assembly has six main committees: Disarmament and International Security; Economic and Financial; Social, Humanitarian, and Cultural; Special Political and Decolonization; Administrative and Budgetary; and Legal.

B. Economic and Social Council (http://www.un.org/ecosoc/)

The Economic and Social Council (ECOSOC) was set up to promote world cooperation on economic and social problems; it coordinates the work of the UN specialized agencies and commissions. The 54 member governments of ECOSOC are elected by the General Assembly for terms of three years, with 18 elected each year.

C. International Court of Justice (http://www.icj-cij.org/)

The International Court of Justice (ICJ or World Court) is the principal judicial organ of the United Nations. It was created under Chapter 14 of the Charter of the United Nations and has its seat in The Hague, Netherlands. The court's power to decide international disputes is defined by the Statute of the International Court of Justice. The court also provides judicial guidance to the other major organs of the United Nations on legal questions arising within the scope of their activity. The fifteen judges on the court are elected by the General Assembly and the Security Council for terms of nine years. No two judges can be nationals of the same state, and the principal legal systems of the world are represented on the court.

D. Secretariat (http://www.un.org/documents/st.htm)

The Secretariat provides studies, information, and facilities needed by the various bodies of the United Nations for their meetings. The Secretary General heads the Secretariat; his duties include helping to resolve international disputes, administering peace-keeping operations, organizing international conferences, gathering information on the implementation of Security Council decisions, and consulting with member governments regarding various international relations initiatives.

E. Security Council (http://www.un.org/Docs/sc/)

The Security Council is charged with the task of promoting international peace and security in all parts of the world. The Security Council investigates disputes, determines the existence of a threat to the peace or acts of aggression, and recommends what action (including military action) should be taken against an aggressor. The Security Council is comprised of the five permanent members (China, France, Russian Federation, U.K., U.S.A.) and ten other members elected by the General Assembly for two-year terms. Decisions on substantive matters require nine votes (including concurring votes of all five permanent members).

F. Trusteeship Council (http://www.un.org/documents/tc.htm)
The Trusteeship Council was responsible for administering and preparing eleven trust territories for self-government and independence. The Trusteeship Council suspended operation on November 1, 1994, with the independence of Palau, the last remaining U.N. trust territory, on October 1, 1994, and will meet only as the occasion requires.

III. FINDING INFORMATION ABOUT THE UNITED NATIONS

A. Research Guides


Joseph Preston Baratta, *United Nations System* (Ref. JZ4984.5.B37 1995). This lengthy bibliography includes works on the U.N., its specialized agencies and related international organizations. There are useful annotations as well as subject and author indexes.


For hands-on practice researching UN documents, take a look at the Duke University School of Law and University of California, Berkeley, School of Law *International Legal Research Tutorial* (http://www.law.duke.edu/ilrt/index-2.html).
B. Background Information

There are many sources available that provide extensive background information on the history, organization, structure, and activities of the United Nations. Some of the most useful sources are listed below:

**Annual Review of United Nations Affairs**, 1949 - (JZ4945 .A66). This detailed annual review of the activities of the major organs and subsidiary bodies of the United Nations includes the full text of selected documents and references to other documents. It is supplemented by **A Chronology and Fact Book of the United Nations** (Ref. JZ4945 .C57).

**Basic Facts About the United Nations** (Ref. JZ4970 .U55) provides an overview of the work of the UN in areas such as economic development, peacekeeping and human rights. Issued by the UN’s Dept. of Public Information, it is updated regularly.


Gorman, Robert F., **Great Debates at the United Nations: An Encyclopedia of Fifty Key Issues 1945-2000** (Ref. JZ4970 .G67 2001). A useful feature of this work is a timeline of important events in which the UN has been involved through July 2000.

**Max Planck Yearbook of United Nations Law**, 1997- (Periodicals & online in HeinOnline Foreign & International Law Resources Database, http://search.library.duke.edu/search?id=DUKE003901988). This yearbook focuses on the development of the United Nations and its specialized agencies and their impact on international relations and international law; it includes articles and reprints of documents.

Edmund Jan Osmańczyk, *Encyclopedia of the United Nations and International Agreements*, 3d ed. (Anthony Mango, ed.) (Ref. KZ4968 .E65 2003). This 4 volume encyclopedia contains information on the United Nations, its specialized agencies, and many intergovernmental and non-governmental organizations which cooperate with the UN. It also has entries on international agreements, conventions, and treaties along with texts of UN declarations and major human rights instruments. Many of the entries are followed by citations to authorities and references to further sources of information.


*UN Pulse: Connecting to UN Information* (http://www.un.org/Depts/dhl/unpulse/index.htm) focuses on new UN online publications such as major reports, publications and documents; it is updated as new information is received.

*United Nations Handbook* (Ref. JZ4970 .U65 U5). This very useful annual publication, put out by the New Zealand Ministry of Foreign Affairs and Trade, provides current information about both the principal and the subsidiary organs of the U.N.

*United Nations Juridical Yearbook*, 1963- (KZ4949 .U54; historical issues in HeinOnline Foreign & International Law Resources Database, http://search.library.duke.edu/search?id=DUKE003901988). The Juridical Yearbook is a comprehensive survey of United Nations legal affairs. It is divided into four parts: (i) selected texts of documents concerning the legal status of organs and agencies within the United Nations system; (ii) discussions of the legal activities of those organizations; (iii) judicial decisions by national and international tribunals relating to the United Nations; and (iv) legal bibliography of the United Nations and related intergovernmental organizations. Publication of the Yearbook is about six years behind.

*United States Participation in the United Nations*, 1946- (Doc. S 1.70/8 & http://www.state.gov/p/io/rls/rpt/). This U.S. Department of State publication covers the activities of the United States government in the United Nations and its affiliated organizations. (The Law Library does not have a complete collection of this title; the Public Documents department at Perkins Library has the full run.)

**Yearbook of the United Nations**, Vol. 1- (Periodicals & [http://unyearbook.un.org](http://unyearbook.un.org)). The *Yearbook* gives a detailed history of the activities of the United Nations and affiliated organizations for each year. The *Yearbook* is an excellent place to begin research if you are interested in a specific time period. The *Yearbook* is arranged by topic and has a detailed table of contents and several useful appendices and indexes. There are references throughout to documentation related to the points discussed, and document symbols are given at the end of each section. A commercial publication called the *Annual Review of United Nations Affairs* (JZ4945 .A66) updates and supplements the *Yearbook*. The *UN NewsCentre* ([http://www.un.org/News](http://www.un.org/News)) is a good source of up-to-the-minute information about U.N. activities.

There are many additional publications on all aspects of the United Nations system. Most of these materials can be located using the online catalog and periodical indexes. For law review articles discussing the United Nations and its activities, use the *Index to Legal Periodicals*, *LegalTrac*, or the *Index to Foreign Legal Periodicals*. Non-legal periodical indexes, such as PAIS (which is available on Westlaw and on Perkins Library’s list of web databases), are also useful in locating articles on all aspects of the United Nations. If you need assistance locating additional materials about the United Nations, its activities, or its organization, ask a Reference Librarian.

**IV. FINDING UNITED NATIONS DOCUMENTS**

**A. Types of U.N. Documents**

The United Nations produces three types of documents: official records, masthead documents (which used to be called “mimeographed documents”), and sales publications. The U.N. arranges the documents in these categories according to how they are published and distributed (desktop publishing and the Internet have made these distinctions less apparent); the categories are not based on the importance or subject matter of the documents.

**Official Records** include: (i) records of the plenary meetings of the main organs; (ii) annexes containing the text of agenda items; and (iii) supplements containing reports and resolutions. The meeting records contain the full text of speeches, descriptions of actions taken on resolutions together with voting records, a list of delegations, and a checklist of documents issued on various agenda items discussed during the session. Summary records include summaries of speeches, outlines of actions taken on resolutions, and voting records.

**Masthead Documents** include provisional records of meetings, reports, resolutions, and other working documents of the United Nations organs. They are the most comprehensive source of information on the activities of the United Nations. Some masthead documents are later published in final form in the Official Records or as sales publications; many, however, are found only as masthead documents.

**Sales Publications** include the yearbooks, studies, and reports produced by the United Nations. These cover a wide range of subject areas and can be located using the online catalog. In contrast to Sales Publications, most official United Nations documents are not included in the online catalog.
United Nations documents are identified by an alphanumeric document symbol indicating the source and type of document. Publications in the masthead documents and microfiche collections are arranged according to this symbol. There is a brief explanation of the meaning of these symbols in Appendix I; more detailed illustrations are provided by U.N. Documentation: Research Guide (http://www.un.org/Depts/dhl/resguide) and United Nations Document Guide (http://library.stanford.edu/depts/jonsson/collections/intl/un.html).

B. Sources & Finding Aids

Many documents are available on the U. N.’s website (http://www.un.org/en/documents/). However, the site search function does not permit sophisticated searches. There are several approaches you can take when you’re looking for documents on a particular subject:

1. Check the Yearbook of the United Nations or the yearbook of a specialized agency or commission. The yearbooks discuss in detail the organization's activities for that year and often provide the full text of United Nations documents or summaries with citations to the full text of the documents.


3. There are indexes and finding aids for United Nations documents in both electronic and print formats. The online databases include links to the texts of many documents, often in PDF format.

a. The Official Document System (or ODS) database (http://documents.un.org/welcome.asp?language=E) covers all types of official United Nations documentation beginning in 1993 with older documents being added every day (it doesn't include press releases or U.N. sales publications). This is best place to look for very current documents. The websites of many of the U.N. bodies have selected documents only, so this database is also a good source for more obscure documents.

b. ACCESS UN (http://db.library.duke.edu/search?id=DUKE002437461) is a web-based index to United Nations documents put out by a commercial publisher. If you are looking for documents on a particular subject, this is an excellent source to use because it permits key word searching, but it is not comprehensive. It also provides links to the full text of selected documents. Coverage begins in 1966.

c. UNBISnet (http://unbisnet.un.org) is produced by the U.N.’s Dag Hammarskjöld Library. Besides providing bibliographic information for many documents in U.N. libraries, this database also gives the full text of some resolutions. It provides citations to speeches, and is especially useful for finding voting information. It is very up-to-date.

d. The UN-I-QUE database (http://lib-unique.un.org/lib/unique.nsf) is a good tool for finding a document symbol or sales number. This database, which is produced by the Dag Hammarskjöld Library, focuses on publications of a recurrent nature (e.g. annual reports, periodicals, journals, conference reports, etc.).

e. The major printed finding aid for recent (1998-) United Nations documents is the official index, the United Nations Documents Index. For older United Nations documents the following indexes must be consulted: United Nations Documents Checklist (1996-1997); UNDOC: Current Index (1979-1996); UNDEX (1973-1978);
4. **Microfiche & Print Collections**: The Law Library has a collection of United Nations documents on microfiche relating to law and human rights from 1987-2007. This collection includes selected official records and masthead documents from the following organs: General Assembly and its committees, commissions, and conferences; Economic and Social Council (ECOSOC) and its committees; International Court of Justice; Convention on the Law of the Sea; Security Council; and Trusteeship Council. The human rights collection includes documents from the Commission on Human Rights and the Commission on the Status of Women; also included are documents relating to various human rights conventions such as the International Convention Against Apartheid in Sport, Convention Against Torture, Convention on the Rights of the Child, and the International Convention on Elimination of All Forms of Racial Discrimination. Check the AccessUN database (http://db.library.duke.edu/search?id=DUKE002437461) for the “Readex year” to find fiche published out of chronological sequence.


The Public Documents department of the Perkins/Bostock Library has a comprehensive collection of Official Records in paper and a microfiche collection of older mimeographed documents and current masthead documents.

C. **Resolutions**

Resolutions are the expression of formal decisions of organs of the United Nations and reflect official positions on questions before those bodies. Resolutions may be passed by any of the main organs of the United Nations; however, most resolutions come out of the General Assembly or Security Council. General Assembly resolutions are numbered consecutively in order of adoption and are identified by number and session. They are published as a part of the General Assembly Official Records and usually appear as supplements to the meeting records. They can be found in the U.N. microfiche set at the end of the “Plenary Meeting” section for each session. Resolutions are identified with a document symbol such as A/RES/44/128, indicating the 128th resolution adopted at the 44th session of the General Assembly. Prior to 1976, resolutions were numbered consecutively using Arabic numbers for the resolution followed by Roman numerals in parentheses for the session. For example, resolution 2548 (XXIV) is the 2548th resolution adopted at the 24th session of the General Assembly.
Resolutions of the major organs of the United Nations first appear as masthead documents and later in the Official Records of the relevant organ. The general indexes to United Nations documents cover resolutions in addition to other types of documents. There are also specialized indexes to resolutions of the General Assembly and Security Council, both of which are available at Perkins Library in the Public Documents Reference area.

The texts of many resolutions, often in PDF format, are also available on the U.N. website (http://www.un.org/documents), which contains General Assembly and Security Council resolutions starting in 1946. The Official Document System database (http://documents.un.org/welcome.asp?language=E) also includes resolutions from 1946- (from the “Advanced” search page choose “Resolutions 1946-1993” from the drop-down menu; for resolutions from 1993- select “UN Documents”); this database includes resolutions (such as those of the Trusteeship Council) that are not online elsewhere.

Some resolutions are also available on UNBISnet (http://unbisnet.un.org), and ACCESS UN (http://db.library.duke.edu/search?id=DUKE002437461). Selected resolutions are published in full text in the U.N. Chronicle or the Yearbook of the United Nations, together with a discussion of the subject to which the resolution relates. Other sources for selected United Nations resolutions include: International Legal Materials (Periodicals) and U.S. Department of State Dispatch (Doc. S. 1.3/5 & http://www.state.gov/www/publications/dispatch/index.html). Both of these sources are available on LexisNexis and Westlaw. The New York Times and wire services often have the full text of important resolution.

There are also compilations of United Nations resolutions, including a comprehensive, although not updated, source for General Assembly resolutions and one for Security Council resolutions:

United Nations Resolutions. Series 1, Resolutions Adopted by the General Assembly (KZ5006.2 .D56). This twenty-four volume set includes all resolutions of the General Assembly from 1946 to 1986. Resolutions are arranged in chronological order.


D. Voting Records

Voting at the United Nations is typically by show of hands, and is indicated in the record of the meeting as total numbers for, against and abstaining. A member state may request a roll call vote. If the vote was by show of hands and there is no record of how each country voted, sometimes a study of the discussion before the vote will indicate the position taken by the delegates. Votes in the U.N. General Assembly (IZ5006.2 .M37 1998) provides a detailed analysis of the voting process.
Sources for information about voting records include:

1. The *Official Records* of the appropriate organ provide full text of speeches, descriptions of actions taken on resolutions together with voting records. Summary records include summaries of speeches, outlines of actions taken on resolutions, and voting records.
2. UNBISnet (http://unbisnet.un.org) is an up-to-date source of voting information.
3. The *U.N. Chronicle* and the *Yearbook of the United Nations* include voting information and summaries of debates.
4. The *New York Times* often reports roll-call votes on important issues.
5. U.N. press releases (http://www.un.org/News/) may also give information about voting.

E. International Court of Justice (ICJ or World Court)

The Law Library has an extensive collection of ICJ documents in paper and on microfiche. The ICJ website (http://www.icj-cij.org) includes docket information, press releases, general information about the court, and texts of opinions.

*Reports of Judgments, Advisory Opinions and Orders*, 1947- (KZ214 .I58); 1987- (Microfiche). This series contains the official reports of the decisions of the court in English and French. The full texts of all of the court's decisions are also available on the ICJ website (http://www.icj-cij.org/docket/index.php?p1=3), Westlaw (INT-ICJ database) and LexisNexis (Short Name INTLAW; ALLICJ). *International Legal Materials* (Periodicals) reprints selected judgments with citations to *Report of Judgments, Advisory Opinions and Orders*.

*Pleadings, Oral Arguments, and Documents* (KZ218.2 .I58). This series contains documents such as written pleadings and their annexes, transcripts of oral proceedings, and correspondence. Depending on the amount of documentation to be printed, one or more volumes are issued for each case. Volumes in this series are published after a case has been decided. Pleadings (written and oral) are available on the ICJ website, linked to the cases (http://www.icj-cij.org/docket/index.php?p1=3). Interim Documents (including pleadings) from 2004- are available in LexisNexis (Short Name INTLAW; ICJDOC).

*Bibliography of the International Court of Justice* (Ref. KZ6272 .B53). This annual publication lists materials concerning the ICJ received by the Registry of the court during the year.

*The Case Law of the International Court* (KZ213 .C37 1952). This multi-volume set contains digests of the decisions of the court and its predecessor, the Permanent Court of International Justice. The digest covers cases through 1974, and the entries are arranged by subject.

*La Cour Internationale de Justice = International Court of Justice* (Oversize KZ6275 .C687 2006) An illustrated overview of the history and activities of the ICJ, prepared by the Registry of the Court.


Hague Justice Portal (http://www.haguejusticeportal.net/) provides access to the activities of the international courts and organizations located in The Hague.

International Court of Justice Yearbook, 1947- (KZ6273 .I58; 1971-1977 are on microfiche; historical editions available in HeinOnline, http://search.library.duke.edu/search?id=DUKE003901988). The court's Yearbook contains summaries of judgments, advisory opinions, and orders of the court during the year. It also includes a chronological list of all the cases that have been decided by the court, a bibliography of publications by both the court and the Permanent Court of International Justice (the predecessor of the ICJ), a chronological list of treaties governing the jurisdiction of the court, and biographical information about the court's judges.


F. Permanent Court of International Justice

The Law Library also has a collection of documents from the Permanent Court of International Justice (PCIJ), the court of the League of Nations, which was in existence from 1922-1946. Many of these documents are also available on the PCIJ website (http://www.icj-cij.org/pcij).

Decisions of the PCIJ are published in Publications de la Cour permanente de justice internationale = Publications of the Permanent Court of International Justice (also known as

G. Treaties

The United Nations Treaty Series (UNTS) (KZ172 .T73 & online at http://search.library.duke.edu/search?id=DUKE004425678) is the most important and comprehensive treaty series currently published. Unfortunately, publication and indexing are many years behind. Treaties of member nations that are registered with the Secretariat are published in the original language(s), followed by English and French translations, if necessary. Annexes contain subsequent action taken on the treaties. The web version can be searched by subject, popular name, participants, registration number, etc. (but not by UNTS citation).

United Nations Treaty Series-Cumulative Indexes and Multilateral Treaties Deposited with the Secretary General (KZ171 .M86) also provide access to the treaties. The cumulative indexes are published for every 50 volumes of the treaty series and do not cumulate, despite their title. Multilateral Treaties Deposited with the Secretary General provides more information, although it covers many fewer treaties. It is published annually and gives citations to UNTS volumes when available and to other sources when UNTS cites are not available. Additional useful information includes participating countries for each treaty, and dates of signature and ratification. Texts of declarations and reservations are also included. The web version of Multilateral Treaties Deposited with the Secretary-General (http://search.library.duke.edu/search?id=DUKE003759992) provides links to the texts of the treaties. It is updated daily. The commercial publication United Nations Cumulative Treaty Index (Ref. KZ171 .U546 1999) provides access to U.N. treaties by treaty number, date, country and subject.

The U.N. Statement of Treaties and International Agreements Registered or Filed and Recorded with the Secretariat (KZ171 .S73) is a monthly publication providing the title, registration number and dates of all agreements registered with the U.N. along with information about subsequent actions. It runs about three years behind. For more information on locating treaties, consult the research guide on treaties (http://www.law.duke.edu/lib/researchguides/treaties.html) or ask a Reference Librarian for assistance.

V. CITING UNITED NATIONS DOCUMENTS

Rule 21.7 of The Bluebook explains how to cite United Nations documents. Note that there are different rules for citing resolutions and reports, sales publications, masthead
documents, and yearbooks or periodicals. *The Bluebook* has specific rules on citing the Charter (Rule 21.7.10) and UNTS (Rule 21.4.5). T3 shows which authorities to cite and how to abbreviate properly.

**VI. U.N. LINKS**

In addition to the sources listed elsewhere in this guide, the U.N. website ([http://www.un.org](http://www.un.org)) offers a number of interesting and useful links:


**UNdata** ([http://data.un.org](http://data.un.org)), from the UN Statistics Division, includes data on a variety of topics, such as agriculture, health, refugees and trade.

**United Nations Audiovisual Library of International Law** ([http://www.un.org/law/avl](http://www.un.org/law/avl)) includes historic documents, photos, and digital film footage relating to the UN role in the development of international law, videos of lectures by international law scholars and links to other web-based research resources in international law, including other UN sources.


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**APPENDIX I: United Nations Document Symbols**

The documents produced by the United Nations are identified by alphanumeric symbols based on the structure of the organization. The document symbol indicates the issuing body and the nature of the document and is the key to locating documents in the microfiche or masthead documents collections. The following are symbols of the principal organs of the United Nations:

A/- General Assembly  
E/- Economic and Social Council  
S/- Security Council  
ST/- Secretariat  
T/- Trusteeship Council

Special symbols have been designated for subsidiary organs of the United Nations, such as:

AT/- United Nations Administrative Tribunal  
CCPR/- Human Rights Committee  
CERD/- Committee on the Elimination of Racial Discrimination  
DP/- United Nations Development Programme  
TD/- United Nations Conference on Trade and Development
UNEP/- United Nations Environment Program
WFC/- World Food Council

After the first slash, there may be a second series of symbols indicating the sub-body within the main organ which produced the document. For example,

/-AC/- Ad Hoc Committee or Similar Body
/-C/- Standing, Permanent or Main Committee
/-CN/- Commission
/-CONF/- Conference
/-GC/- Governing Council
/-PC/- Preparatory Committee
/-PCN/- Preparatory Commission
/-SC/- Sub-committee
/-Sub/- Sub-commission
/-WG/- Working Group
/-WP/- Working Party

Following the sub-body designation, the year and session may be indicated. Finally, the following symbols may be added to denote the nature of the document:

/-BUR/- General Committee Documents
/-DEC/- Texts of Decisions
/-INF/- Information Series
/-L/- Limited Documents
/-MIN/- Minutes
/-NGO/- Statements by Non-Governmental Organizations
/-PET/- Petitions
/-R/- Restricted Documents
/-PV/- Verbatim Records of Proceedings
/-RES/- Texts of Resolutions
/-RT/- Records of Testimony
/-SR/- Summary Records of Meetings
/-WP/- Working Papers

If the document relates to an earlier document, the following symbols are used:

/-Add Addition of text to the main document
/-Amend Alteration of a portion of an adopted formal text
/-Corr Correction of errors in the text of a main document
/-Excerpt Reissue of an excerpt from a document when only that portion is required
/-Rev New version of document, replacing texts previously issued
/-Summary Summary of a report, prepared to facilitate consideration by an organ

If the document is of limited or restricted distribution, it may have the one of the following symbols:

/-L Limited distribution
/-R Restricted distribution